



**TOWN OF FREDERICK BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING MINUTES**  
**FREDERICK TOWN HALL, 401 LOCUST STREET**  
**APRIL 25, 2023**

**Call to Order:** At 7:00 p.m. Mayor Crites called the meeting to order and requested roll call.

**Roll Call:** Present were Mayor Crites, Mayor Pro Tem March, Trustee Lamach, Trustee teVelde, Trustee Brown, Trustee Padia, and Trustee Mahan. Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers, and Town Clerk Meghan Martinez

**Pledge of Allegiance:**

**Approval of Agenda:**

Item H was tabled to the June 13, 2023 Board Meeting.

**Public Comment:**

Lori Hill, 245 6<sup>th</sup> Street addressed the closing of the restaurant at Bella Rosa. She expressed concerns that this will change things.

**Staff Reports:**

**Administrative Report:** Deputy Town Manager Jason Leslie provided a written report.

**Clerk's Report:** Town Clerk Meghan Martinez provided a written report.

**Consent Agenda:**

Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve the consent agenda which contained the following items:

- March 14, 2023 Minutes
- List of Bills

Upon roll call vote, motion passed unanimously.

**Action Agenda:**

**Resolution 23-R-20 Awarding a Contract for the 2023 Water Rate Study and Authorizing the Town Manager to Execute the Contract:** Engineer Sarah Watson presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Padia to approve Resolution 23-R-20. Upon roll call vote, motion passed unanimously.

**Resolution 23-R-21 Awarding a Contract for the Creation of a Non-Potable Water Infrastructure Master Plan and Authorizing the Town Manager to Execute the Contract:** Engineer Sarah Watson presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve Resolution 23-R-21. Upon roll call vote, motion passed unanimously.

**Built on What Matters.**

Resolution 23-R-22 Award a Contract for the Design Contract of the Silver Birch and Bella Rosa Intersection Improvement Project and Authorizing the Town Manager to Execute the Contract: Engineer Jason Berg presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Mahan to approve resolution 23-R-22. Upon roll call vote, motion passed unanimously.

Consideration of Building Permit Fee Waiver for Frederick Firestone Fire Protection District: Town Manager Bryan Ostler and Town Attorney Jason Meyers presented the proposed waiver. Motion by Trustee teVelde and seconded by Trustee March to approve a waiver for FFFPD of 90%. Upon roll call vote, motion passed unanimously.

**Mayor and Trustee Reports:**

Mayor Pro Tem March: He asked a question about the Pete's Place liquor license.

Trustee teVelde: The lake looks great! He has seen more people fishing than in previous years.

**Executive Session:** Motion by Trustee Padia and seconded by Trustee teVelde to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; regarding the Town Clerk Annual Evaluation.

At 8:05 p.m. Mayor Crites recessed the meeting to go into executive session.

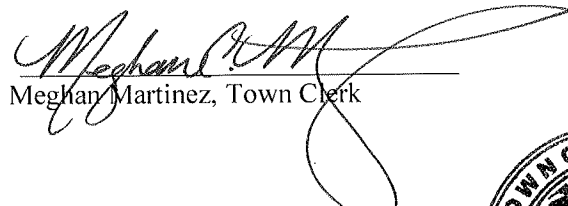
At 9:35 p.m. Mayor Crites reconvened the meeting.


**Adjournment:**

There being no further business of the Board. Mayor Crites adjourned the meeting at 9:37 p.m.

Approved by the Board of Trustees:

ATTEST:

  
Meghan Martinez, Town Clerk

  
Tracie Crites, Mayor

