



Town of Frederick
Liquor Licensing Authority
Frederick Town Hall
401 Locust Street
Tuesday, August 24, 2021

7:00 P.M.

Join Zoom Meeting

<https://zoom.us/j/99964774263>

Meeting ID: 999 6477 4263

One tap mobile

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+1 301 715 8592 US (Washington DC)

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+1 929 436 2866 US (New York)

Meeting ID: 999 6477 4263

Find your local number: <https://zoom.us/u/abwSLDp1Vn>

Call to Order – Roll Call:

Approval of Agenda:

Consent Agenda:

- A. March 9, 2021 Minutes – Meghan Martinez, Secretary

Action Agenda:

- B. Consideration of a Temporary Permit for Frederick Liquor and Grocery, Inc. – Meghan Martinez, Secretary

Discussion Agenda:

- C. Administrative Approval of Liquor Matters – Meghan Martinez, Secretary

Adjournment:

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TOWN OF FREDERICK LIQUOR LICENSING AUTHORITY

MEETING MINUTES

FREDERICK TOWN HALL, 401 LOCUST STREET

MARCH 9, 2021

Call to Order: At 7:16 p.m. Chairperson Crites called the meeting of the Liquor Licensing Authority to order.

Roll Call: Present was Chairperson Crites, Vice Chair March and Authority Members Mahan, Brown, Padia, Lamach, and O'Neal. Also present were Town Manager Bryan Ostler and Authority Secretary Meghan Martinez.

Action Agenda:

Public Hearing Consideration of a Transfer of Liquor License for 7-Eleven: Town Prosecutor Kristin Brown presented the application and outlined the process.

At 7:27 Chairperson Crites opened the public hearing.

At 7:27 Chairperson Crites closed the public hearing.

Motion by Vice Chair March and seconded by Authority Member Padia to approve the liquor license application for Satnam, Inc. and 7-Eleven, Inc. Upon roll call vote, motion passed unanimously.

Consideration of a Corporate Change for Peel, LLC: Town Prosecutor Kristin Brown presented the application and outlined the process. Motion by Vice Chair March and seconded by Authority Member Mahan to approve the Corporate Change for Peel, LLC. Upon roll call vote, motion passed unanimously.

Consideration of a Corporate Change for Back 9 at Bella Rosa: Town Prosecutor Kristin Brown presented the proposed change. Applicant's council Jacob Starkovich appeared on behalf of Back 9. Motion by Vice Chair Brown and seconded by Authority Member Lamach to approve the corporate change for Back 9 at Bella Rosa. Upon roll call vote, motion passed unanimously.

There being no further business of the Authority, Chairperson Crites closed the meeting at 7:43.

Approved by the Liquor Licensing Authority:

ATTEST:

Tracie Crites, Chair

Meghan C. Martinez, Secretary

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TOWN OF FREDERICK LIQUOR LICENSING AUTHORITY ACTION MEMORANDUM

Tracie Crites, Chair

Dan March, Vice Chair
Mark Lamach, Authority Member
Kevin R. Brown, Authority Member


Adam Mahan, Authority Member
Rusty O'Neal, Authority Member
Windi Padia, Authority Member

Consideration of a Temporary Permit for Frederick Liquor and Grocery Inc.

Agenda Date: Town Board Meeting - August 24, 2021

Attachments: a. Application for Temporary Permit

Submitted by: 
Secretary

Approved for Presentation: 
Town Manager

Quasi-Judicial

Legislative

Administrative

Summary Statement:

Current Liquor Licensee Frederick Store has entered into an agreement for sale of the Retail Liquor Store. The new operator has requested a temporary permit from the Frederick Liquor Authority to continue operation while the application for transfer of the license is processed by staff for consideration at a later date by the Liquor Authority.

Detail of Issue/Request:

State Statute authorizes an applicant for transfer of a liquor license to apply for a temporary permit from the local licensing authority in order to continue operation of the premises while an application for transfer is pending with the local and state authorities. A complete application must be on file with the local jurisdiction prior to consideration of the temporary permit. The applicant has filed an application for transfer and has addressed all items requested by staff for a complete application.

Approval of a temporary permit will allow the sale of the business to be concluded and will authorize the new operator to continue operations for a period of 120 or until the transfer application has been approved by the state of local authorities (whichever comes first).

The complete transfer application will be brought before the Authority for consideration at a later date.

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Legal Comments:

The application has been reviewed by the Authority Attorney Kristin Brown who expressed no concerns to licensing staff.

Financial Considerations:

The \$100 fee has been paid by the applicant as required by Frederick Municipal Code and State Statute.

Staff Recommendation:

Staff recommends the Authority approve the temporary permit.



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PHONE: (720) 382-5500 • FAX: (720) 382-5520

WWW.FREDERICKCO.GOV

**Temporary Liquor License
Application Pending Transfer of Ownership Approval**

Name of Applicant(s): Frederick Liquor & Grocery Inc

Trade Name: Frederick Liquor & Grocery Store

Phone Number: (702) 785-4930

Contact Person: Musse Demesa

Business Address: 340A 5th St, Unit A, Frederick, CO 80530

Mailing Address: 14770 Orchard Pkwy #462, Westminster, CO 80023

Current Licensee: Frederick Store

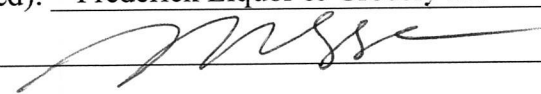
Liquor License Number: 03-00751 Expiration Date: 01/28/2022

Type of License: Retail Liquor Store (City)

The applicant hereby states that the following requirements have been met:

- A complete application has been filed with the Town Clerk's Office
- All accounts for alcohol beverages sold to my company have been paid
- The application was filed within thirty (30) days of the filing of application for transfer
- The fees in the amount of \$100.00 were paid to the "Town of Frederick"

Applicant Name (Printed): Frederick Liquor & Grocery Inc

Applicant Signature: 

Date: 8/18/21

Do Not Write in the Space – For Local Authority Use	
Date Filed with Local Authority: _____	
Hearing Date: _____	
Approval: _____	Date: _____

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TOWN OF FREDERICK LIQUOR LICENSING AUTHORITY INFORMATION MEMORANDUM

Tracie Crites, Chair

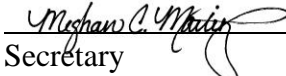
Dan March, Vice Chair
Mark Lamach, Authority Member
Kevin R. Brown, Authority Member


Adam Mahan, Authority Member
Rusty O'Neal, Authority Member
Windi Padia, Authority Member

Administrative Approval of Liquor Matters

Agenda Date: Town Board Meeting - August 24, 2021

Attachments: a. Application for Temporary Permit

Submitted by: 
Secretary

Approved for Presentation: 
Town Manager

Quasi-Judicial

Legislative

Administrative

Summary Statement:

Staff is requesting direction from the Liquor Authority on administrative approval of various applications to the Authority.

Detail of Issue/Request:

The Clerk's Office acting as the Secretary to the Liquor Licensing Authority has historically administratively handled various applications related to liquor licensing. The code specifically calls out the items that the Clerk's Office can handle administratively as:

1. Renewals
2. Modification of Premises
3. Temporary Modification of Premises
4. Manager Registration

With the recent application for transfer, the Secretary is requesting that the authority provide additional direction on administrative approval. Staff is requested that the code be modified to remove the specific items that can be approved to create a broader statement in the code that allows the Board of Trustees/Liquor Authority to give latitude via resolution to the Secretary to the Authority instead of requiring a code change each time an additional administrative item needs to be added to the code. This

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would allow the Board and Authority to access the liquor licensing process on a regular basis and make changes as necessary without impact to the code or additional wait times for the codification process to be completed. Town Attorney Jason Meyers and the Secretary to the Authority will be available for discussion on this item at the meeting.